



BOARD OF DIRECTORS MEETING
DOWNTOWN LIBRARY CONFERENCE ROOM
4:30 PM – 6:00 PM
APRIL 17, 2017

DRAFT MINUTES

Call to Order: Chris Niemi called the meeting to order at 4:40 pm.

Directors Attending: Judith Mitchell, Chris Niemi, Marianne Mills, Pat Watt, Sarah Lewis, carolyn Brown

Quorum established (6).

Board Members Absent: Judy Andree, Kim Andree Jones, Monica Todden (LaRae Jones, resigned)

Members attending: none

Approval of the Consent agenda: Minutes for March and reviewed the Treasurer's report. It was noted that we needed to add the Convention Registration fee to approved costs for the yearly State convention delegates. **Pat moved to approve minutes and Treasurer's report. Sarah seconded. No objections. Approved.**

Additions to the Agenda: Discuss the Petrovich Fund, the April 22nd March on Earth Day, LaRae's resignation, poster handling fee from the JACC, recommendations to the Board from the Annual Meeting, letter for "Best Starts" group, and a need to appoint replacement/additional Directors.

Review of the the standing portfolios:

President's Report - Chris reviewed the president's report. (Note - send Chris's report to the Board).

Advocacy - Judy Andree was absent. Discussed HB115 (Income Tax) to have continued support on this.

Communications - Pat Watt outlined the work that the Communications subcommittees were doing:

- 1) Archives Committee: The Archives committee made great progress in cleaning out and organizing the documents. Hetty talked to the SLAM and there is hope that the State Board will give some guidance on this as well. When work commences on the Handbook, we will add retention guidelines for future league archives. More work to come.
- 2) 501(c)3 committee: Pat has a call coming up with Tom Carson (Chris Carson's (President LWV) husband on how to file. After this she will reconvene the subcommittee (Hetty Barthel, Cheryl Jebe, Kim Andree). Request from carolyn Brown to include her. Added.

Discussed the pro-bono work of Beth Chapman. Pat or carolyn may reach out to close the loop on this.

- 3) Handbook work will start this summer after the 501(c)3 efforts are finished.
- 4) The subcommittee began again for the "How to Run for Local Office" workshop to happen on June 17th this year. Posters have been done and will be distributed by Robert Barr/library.
- 5) Pat requested \$108.00 for a Hoot Suite Account. Discussed social media and efforts and coordination needed for that. Robert, Monica and Pat will be the subcommittee on this. After discussion, **Pat requested a motion to authorize expenditure for Hoot Suite, Marianne moved to approve, Sarah seconded. No objections. Approved.**
- 6) Constant Contact. We need to discuss further, need to have a clear policy for who sends out what notices when, etc. in addition to expending money. However, cost for this tool is \$250/year but if we are a 501(c)3, it would be \$180/year. So we will work on policy for the moment, and then fund this after the 501(c)3 is approved.
- 7) A question came up about posting phone numbers on the webpage. Chris mentioned she really didn't want her phone number posted, carolyn mentioned that she is still getting calls for people and thought that hers was posted at least at some point. Agreed to be sure that contact will be via email and not personal emails or phone numbers to avoid spam.

Fundraising - no report this month/no activity.

Membership - we added three more members this month. That puts us to 138 members now. Still strong interest in joining the League. Need to get more people involved, not just members. A request to have Marianne send out just the new members names to the Board members, so someone can contact them after joining.

Programs - Need a Director responsible for this portfolio. Sarah Lewis volunteered (although summer will be busy) with Judith Mitchell offering to help/co-chair. Marianne also volunteered to help. Will discuss when the next Lunch & Learn will be, but likely will start again in the fall, as summer is very busy.

Voter Services - LaRae Jones resigned. Need a new Director for this portfolio. Bridget Smith offered to help. Will send out a request for more membership involvement/interest and put this on the agenda for next month.

Ad Hoc committees:

LWVJ Archive Committee and How to Run for Office Workshop: (See Communications report above).

For the good of the order and New, Other, and Unfinished Business:

Discussed the Petrovich Fund: carolyn Brown mentioned that there may be a use for funding the commission of a book for children with this fund. Will add to the agenda next month.

Due to the State Convention and short notice, the League will be unable to participate at the **April 22nd March on Earth Day**, Judith will send out a decline, but send out a notice to members so they can attend if they wish.

LaRae's resignation (see Voter Services report above).

Poster handling fee from the JACC: For selected important meetings (Lunch & Learns, perhaps) the League can utilize the JACC process at \$35 per event and 90 copies needed. Otherwise, we will continue to publicize as we have been.

Recommendations to the Board from the Annual Meeting: Discussed the recommendations from membership. One recommendation was to hold meetings in the Valley. A recommendation was made to perhaps rotate meetings, having meetings in the summer in the valley (due to tourist season, etc.) and then the other meetings in the fall/winter downtown. Will add to the agenda next month. Not able to change May meeting, but perhaps June.

Need to appoint replacement/additional Directors: (see Voter Services report above).

"Best Starts for Juneau Kids: Building Our Next Generation Workforce": (This is a program which was initiated by a group of Juneau business and civic leaders to support a plan to invest in early childhood education and childcare. Joy Lyon presented to us at the February meeting). Discussed the request for a letter to be sent in general support of the effort. Since there is disagreement about how this activity should be funded, the League will send general support, but will not take a position on how to fund.

Next Board meeting will be May 15th, at 4:30 pm at the Downtown Library Large Conference room.

A motion to adjourn was made by Marianne, seconded by Judith. Adjourned at 5:58 pm.

Respectfully submitted,

Judith Mitchell, Secretary