



LEAGUE OF WOMEN VOTERS OF JUNEAU
BOARD OF DIRECTORS (Called/Special) Meeting
Juneau Downtown Library
4:30 - 6:00 pm
April 6, 2016

MINUTES

Call to Order: President Carolyn Brown called the meeting to order.

Present: Chris Niemi, Kim Andree, George Brown, Geny del Rosario, Marianne Mills, Carolyn Brown and LaRae Jones.

Quorum established.

Guest: Dr. Alan Schlicht introduced. He is interested in voter turnout and wants to learn more about the League.

Draft of Annual Meeting Minutes: Reviewed. **Action:** Members advised to direct final comments to Secretary Judith Mitchell (jumitchell@mac.com) who will place in final minutes for approval at next Annual meeting one year from now.

Establish Date and Time for Board Meetings. **Action:** Agreement to establish the first Monday of each month from 4:30 - 6:00 pm at the Downtown Library Large Conference Room. Judith will assure that this date and time are set for the LWVJ.

President's Report:

Standing Portfolios (6) established in by-laws: Advocacy, Communication, Fund Raising, Membership, Program, Voter Issues. Definitions discussed. Specific responsibilities of elected Board Members for management of the portfolios with assistance from selected Board Members, officers, and open membership. **Action:** To be continued at next Board Meeting with selection of portfolios by elected Board Members. Each Portfolio Manager will be responsible for choosing their working members for that Portfolio.

Ad hoc Committees:

Discussion of definitions and specific work to be done within portfolios or as stand-alone committees. **Action:** Establish current ad hoc work to be done at next Board Meeting with identified participants. Considerations for committees might include: Capitol visits for school students, Permanent Fund Dividend Ballot Work, Civics in the School District, Nominating Committee, July 4th Parade, Speaker Forums, Luncheon Forums, and others to be determined.

Selected Board Members:

George Brown was elected to serve one year as a selected Board Member. By-laws permit up to 6 selected Board Members. Action: Determine specific members to invite to the selected Board Member positions as appropriate.

Consent Agenda Format for Board Meetings:

See definitions and implications in the body of meeting agenda. This will make more efficient the length of time of Board Meetings, provide better flow of information and allow for more appropriate discussion. A monthly portfolio report template draft was presented (see Agenda). Action: Confirm this change. Discuss and agree upon a monthly report to be directed to the Secretary (Judith Mitchell) by each Portfolio Manager one week before the scheduled Board Meeting so that this information can be included in the "board packet". There was agreement that this would be implemented with a trial period to determine its usefulness.

New, Other, and Unfinished Business:

- Website: Pat is reworking this website and will have more information after June
- There was consensus that Pat's registration for the National League Convention in Washington, DC will be paid for by the LWVJ (\$395).
- There was unanimous agreement that a thank you gift for Fran Compton (retiring Secretary) will be provided. Marianne will follow up.
- Civics curriculum discussion at the Juneau School District Board Meeting scheduled for April 12th . George will attend and report back.
- Deadlines for resolutions to the State Convention due Saturday, April 9th to be directed to a member of the State Board.
- Membership. There are currently about 104 paid members.

Respectfully submitted, Chris Niemi
(filling in for Judith Mitchell, Secretary)